



# The Take Wing Application Process

1. Go to the **informational meeting** and sign in on the sign-in sheet.
2. **Call the Community Organizer at (619) 221-8600 x. 254** after the meeting. Set an appointment to pick up an application.
3. At your scheduled appointment time, pick up an **application and Agency Referral Form**.
4. Complete the application and have a reference in social services complete your referral.
5. Call to make an appointment to drop off your application. (Do not mail it in.)
6. Wait to be called regarding an interview. Call occasionally to check your status on the waiting list.
7. Complete the **1st interview and receive Housing Commission forms**.
8. Attend **second interview** and return Housing Commission forms during that appointment.
9. Once approved by the Housing Commission, Take Wing staff will call you to set up a time to move in.

